

Recognition of overseas flight crew licences and ratings

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Introduction

1. New Zealand Civil Aviation Rule Part 61 (CAR Part 61) makes provision for the Director of Civil Aviation (DCA) to recognise current flight crew licences which have been issued by the licensing authority of an ICAO member state. Subject to the holder meeting specific requirements, such qualifications may be accepted as a basis for the issue of a NZ certificate of validation or flight crew licence.
2. Reference to the appropriate requirements detailed in this information package; will provide guidance to overseas flight crew seeking the issue of a NZ certificate of validation, or flight crew licence.
3. The term 'current' when used in relation to overseas qualifications throughout the following text, means that at the time of presentation for recognition purposes, the holder of the overseas licence must meet all requirements laid down for the use of that document in the country of issue. In simple terms, this means that the licence holder must have completed a Biennial Flight Review (BFR) or equivalent in the country of issue and also hold unexpired medical certification of the appropriate level, issued in that country.

Background information

- Acting under delegation from the Director of Civil Aviation, assessments of qualifications and flight experience for persons seeking the issue of a Certificate of Validation at Commercial Pilot Licence (CPL), or Airline Transport Pilot Licence (ATPL) level, or the issue of a NZ CPL or ATPL are carried out by Aviation Services Ltd (ASL). ASL conducts all NZ flight crew written examinations and most issue flight tests.
- Overseas pilot licence holders seeking either a Certificate of Validation or a flight crew licence at CPL or ATPL level, should initially contact ASL at the following address;

Aviation Services Ltd.
PO Box 30343 Lower Hutt,
NEW ZEALAND
Telephone: +64- 4- 570 2812 Fax: +64-4-570 2815

- For assessment purposes, any person seeking either a Certificate of Validation or the issue of a NZ flight crew licence will be required to support each application by producing their pilot logbook(s), unexpired overseas pilot licence, unexpired overseas medical certificate (where appropriate) and any other evidence that may assist in establishing the applicants qualifications and flight experience. Evidence of holding a flight radio telephone operator rating or equivalent licence or certificate will also be required.
- When all appropriate requirements have been completed, each application for the issue of either a Certificate of Validation or a NZ flight crew licence should be submitted to:

Personnel Licensing Unit
Civil Aviation Authority of New Zealand
PO Box 31-441 Lower Hutt
NEW ZEALAND

Telephone: +64-4-560 9400 Fax: +64-4-560 9470

Short term validation of overseas flight crew licences

1. A current CPL or ATPL issued by the licensing authority of an ICAO member state may be validated for use in New Zealand and a Certificate of Validation issued. A Certificate of Validation is not a pilot licence but a short term document, which facilitates the exercise of flight crew licence privileges for pilots engaged on specific flying contracts in NZ. A overseas pilot licence will only be considered for validation to an equivalent or lower level of NZ licence.
2. Certificates of Validation are only available at PPL level in special circumstances. Visiting pilots intending to engage in private flying activities within NZ are required to complete the appropriate procedures and apply for the issue of a NZ PPL. The pre-requisites for PPL issue may be undertaken at most NZ flight training organisations, and the locations of these may be obtained on the CAA website,

under the heading "Pilot", sub-heading "Flight Training Schools". Full details relating to PPL issue are laid down later in this document.

3. Each Certificate of Validation will specify the validity period of the document, which at CPL or ATPL level is a maximum of three months. The validity period applicable to any Certificate of Validation will under no circumstances extend beyond the expiry date of a overseas licence or medical certificate that is presented for validation purposes.
4. Overseas CPL or ATPL holders who intend to engage in commercial operations in this country for periods in excess of three months are required to complete the issue of a NZ flight crew licence.
5. If the privileges of the overseas licence exceed those permitted by the NZ Civil Aviation Rules (eg length of medical currency period), the NZ rule requirements will take precedence. Each Certificate of Validation will clearly specify all privileges that have been granted and show any appropriate limitations. Additional privileges such as type ratings may not be added to a Certificate of Validation after issue.
6. For the validation of an overseas licence, a NZ medical examination is not normally required, however, applicants over the age of 50 years may be required to provide the CAA Medical Unit with copies of relevant recent medical reports from their overseas licensing authority before validation can proceed. Younger applicants may also be required to provide such reports and seek a routine medical assessment if their overseas licence is subject to any restrictions or endorsements of a medical nature or if they have been granted a medical exemption (waiver). This particularly relates to the need for endorsements and restrictions relevant to vision and to the risk of incapacitation. In all cases where medical reports are required, these should be accompanied by a completed form CAA 24067/103 "Application for Medical Assessment at the CAA Medical Unit" together with the fee for a routine assessment; at present this fee is NZ\$162.00. Applicants who are required to provide medical information will need to complete form CAA 24067/106 "Consent, Declaration and Request Regarding Medical Information".
7. Any person who is currently denied the issue of a NZ pilot licence is not eligible for the issue of a NZ Certificate of Validation, NZ Medical Certificate or a NZ flight crew licence.
8. Any person holding a current overseas CPL or ATPL who is contracted to fly on a short term basis in NZ and who holds an expired NZ pilot licence of the type issued until November 1992, may be eligible for the issue of a Certificate of Validation. However, it is recommended that such persons exchange the expired document for an equivalent NZ lifetime licence whilst they are in this country. Details of the procedures to be followed when exchanging expired licences may be obtained from CAA.
9. Overseas CPL holders seeking the initial issue of a Certificate of Validation to fly on VFR operations in NZ airspace are required to pass the CPL Air Law written examination. Applicants who hold an overseas CPL plus instrument rating, and intend operating under IFR in NZ airspace, are required to pass both the CPL Air Law and Instrument Rating Air Law written examinations. Persons seeking a Certificate of Validation at ATPL level and who intend exercising the privileges of

this licence in NZ airspace, are required to pass the ATPL Air Law written examination.

10. Persons required to hold a Certificate of Validation to conduct ferry flights from NZ to overseas destinations in NZ registered aircraft or to operate NZ registered aircraft on international operations between overseas countries are not required to gain air law examination passes.
11. Although a Certificate of Validation is not a renewable document, previous certificate holders who later return to NZ may apply for a new certificate if the need arises. Provided that a period of not more than five years has elapsed since the issue date of a NZ air law exam credit at the applicable licence level, a resit is not required.
12. Applicants seeking a Certificate of Validation, are required to meet the minimum eligibility and flight experience requirements as laid down in Civil Aviation Rule Part 61, and the appropriate sub part of Advisory Circular AC61 for the type of NZ licence privilege being sought.
13. Applicants seeking a Certificate of Validation at PPL level may be required to satisfactorily complete a NZ Biennial Flight Review.
14. Prior to undertaking commercial flight crew duties in NZ, persons holding Certificates of Validation at CPL or ATPL level must complete all appropriate competency checks within the training and checking system of the company concerned.
15. In order to have the required validation assessment completed, persons who intend undertaking any short term commercial flying contract in NZ should initially contact;

Aviation Services Ltd
PO Box 30343, Lower Hutt,
NEW ZEALAND
Phone: (64) 04 570 2812 Fax: (64) 04 570 2815

- When all requirements have been completed, application for certificates of validation should be made to;

Personnel Licensing Unit
Civil Aviation Authority of New Zealand
PO Box 31-441, Lower Hutt,
NEW ZEALAND

The issue fee payable to CAA for a certificate of validation is \$65.00

Flight crew licence issue

1. A current flight crew licence issued by the licensing authority of an ICAO member state may be recognised and accepted as a basis for the issue of an equivalent or lower level of NZ flight crew licence.
2. The term 'current' when used in relation to overseas qualifications, means that at the time of presentation for recognition purposes, the holder of the licence must

meet all requirements laid down for the use of that document in the country of issue. In simple terms, this means that the licence holder must have completed a Biennial Flight Review (BFR) or equivalent in the country of issue and also hold unexpired medical certification of the appropriate level issued in that country.

3. All applicants holding an unrestricted current overseas CPL or ATPL who seek the issue of a NZ flight crew licence will be required to pass the appropriate NZ air law written examination.
4. In cases where an applicant's licence is not current, it will be necessary for the person concerned to pass all NZ written examinations and an issue flight test appropriate to the level of NZ licence being sought.
5. For CPL or ATPL issue; Applicants are required to provide evidence of having completed prescribed levels of commercial experience. Commercial experience is flight experience gained whilst exercising the privileges of either a CPL or ATPL overseas. In order to be acceptable for NZ licence recognition purposes, this experience must have been completed subsequent to the issue of the current CPL or ATPL that has been presented for recognition. In addition, such experience must have been gained in countries that come under the jurisdiction of the overseas authority that issued this licence. Where an applicant is unable to provide evidence of having completed the prescribed amount of commercial experience, it will be necessary for that person to pass all written examinations appropriate to the level of NZ licence being sought. Details of the commercial experience requirements are contained in the parts of this information document, which relate to specific CPL and ATPL recognition requirements.
6. Successful completion of the appropriate NZ Biennial Flight Review is a requirement for all PPL and CPL issues. However, persons seeking the issue of a CPL who do not meet the appropriate commercial experience criteria are required to successfully complete both a CPL cross country flight test and a CPL issue flight test.
7. The successful completion of an issue flight test with a CAA flight examiner is a requirement for all ATPL issues.
8. CAA does not recognise the UK Basic CPL-A for NZ CPL (A) examination equivalence purposes. Applicants who hold this qualification will be required to pass all NZ CPL examinations.
9. CAA does not recognise overseas examination credits in isolation.
10. All persons who seek the issue of either a CPL or ATPL are required to have their overseas qualifications and experience assessed. Following such assessments, persons who meet the CAA recognition requirements will be issued with written advice as to what action they must take in order to be eligible for the issue of a NZ flight crew licence.

Acting under delegation from the Director of Civil Aviation, these assessments are carried out by;

Aviation Services Ltd,
PO Box 30343, Lower Hutt

NEW ZEALAND
Ph 64 -4-570 2812
Fax 64-4-570 2815.

Private Pilot Licence issue

Applicants seeking the issue of a New Zealand PPL using a current unrestricted equivalent or higher licence issued by the authority of an ICAO member state as a basis for recognition, should approach a NZ flight training organisation, and:

1. Produce their current overseas pilot licence, current medical certificate (where appropriate) and pilot log book to the Chief Flying Instructor for assessment,
2. Provided that all the minimum flight experience requirements for the issue of a NZ PPL as prescribed in Advisory Circular 61 (AC 61) are met, then;
 - Successfully complete a NZ Biennial Flight Review (BFR) to PPL standard with a current NZ Category A or B flight instructor, and then;
 - Apply to CAA for the issue of a PPL by submitting **all** of the following;
 - (a) A completed application form CAA 24061/01 together with the licence issue fee of NZ\$55.00, (both sides of form must be completed).
 - (b) Written certification from either a Category A or B flight instructor stating that a PPL BFR has been successfully completed.
 - (c) A photocopy of the applicants current overseas licence and medical certificate.
 - (d) A completed medical consent/declaration form CAA 24067/106.
 - (e) A copy of the applicant's flight experience assessment.

Notes for instructors and applicants

1. The successful completion of a NZ BFR to PPL standard fulfils all the examination and flight test requirements applicable for the issue of a NZ PPL to overseas licence holders. In order to familiarise each applicant; part of the BFR must include a comprehensive briefing on aspects of flight operations in NZ. Topics to be covered include; aircraft documents, weight and balance, visual flight rules, flight planning, categories of controlled airspace, weather interpretation and minimums, altimeter setting procedures, magnetic track requirements, use of transponder, detailed use of the Planning Manual and VFG.
2. The term 'current' means that at the time of presentation for recognition purposes, the holder of the overseas licence must meet all requirements laid down for the use of that document in the country of issue. In simple terms, this means that the licence holder must have completed a Biennial Flight Review (BFR) or equivalent in the country of issue and also hold current medical certification of the appropriate level, issued in that country.

3. Applicants who do not meet the NZ PPL dual instrument instruction and or cross-country minimum flight times must have their logbooks endorsed to the effect that PPL privileges may not be exercised either at night or on cross country flights as appropriate. Applicants should be told of any such restrictions following the log book assessment.
4. Persons who cannot produce a current overseas licence and medical certification of any form and their pilot log book are not eligible for issue of a NZ PPL under the above provisions.

Medical requirements

Initial class 1 medical certification for CPL or ATPL

The following information relates to the requirements that must be met by overseas flight crew licence holders who are seeking the initial issue of a New Zealand Class 1 Medical Certificate.

Each applicant must;

- (a) Provide a photocopy of their unexpired overseas pilot licence and unexpired medical certificate (see note 2 below) to either a NZ Aviation Medical Assessor Grade 1 (AMA-1) or a NZ Designated Medical Examiner (DME), and;
- (b) Complete a medical examination to Class 1 standard including an ECG and audiogram. A new chest x-ray, specialist eye and ENT reports will usually not be required, provided step (c) below is followed and;
- (c) Sign the form that grants consent for CAA to obtain previous medical records from the applicant's overseas authority (CAA 24067/106). This signed form will then be forwarded by the NZ CAA Medical Unit, to the overseas authority concerned with a request for:
 - (i) The most recently completed medical report and assessment, and;
 - (ii) The most recent specialist medical reports including a chest x-ray report and an ECG report, and;
 - (iii) Any other relevant medical reports relating to the applicant.

On the basis of (a) and (b) and any other medical evidence available, the applicant for a Class 1 Medical Certificate may be granted Initial Certification by an AMA. This is provided that, following the examinations specified in (a) and (b), the assessor finds nothing that necessitates seeing more detailed information immediately. This might involve the need for endorsements or restrictions relating to vision or to a risk of incapacitation. In doubtful cases, the issue of a medical certificate would have to await the receipt of information listed in (c). This information would then be forwarded to the AMA concerned.

Notes:

1. For further information relating to medical matters, applicants should either refer to Civil Aviation Rule Part 67 (CAR Part 67) and its associated Advisory Circular 67 (AC 67) or discuss matters with an AMA or DME.

Commercial Pilot Licence (CPL) Issue

For the issue of a New Zealand CPL using an unrestricted current equivalent or higher licence issued by the Authority of an ICAO member state as a basis for recognition, each applicant will be required to:

- (a) Complete the NZ medical requirements and complete the issue of a NZ Medical Certificate Class 1, and;
- (b) Meet the minimum flight experience requirements for the issue of an NZ CPL as prescribed in AC 61, and;
- (c) Produce evidence of having completed at least 250 hours experience as pilot in command on commercial operations subsequent to the issue of the flight crew licence that has been presented for recognition. Such experience must have been gained in countries which come under the jurisdiction of the overseas authority that issued the licence, and;
- (d) Pass a written examination in CPL Air Law, and;
- (e) For CPL aeroplane or helicopter, successfully complete a NZ BFR to CPL standard with a current NZ Category A or B flight instructor, and for CPL balloon or glider, successfully complete a competency test with an appropriate flight examiner, and then;
- (f) Apply to CAA for the issue of a CPL by submitting **all** of the following;
 - A completed application form CAA 24061/01 together with the licence issue fee of NZ\$60.00 (both sides of the form must be completed) .
 - Written confirmation that the appropriate CPL BFR has been successfully completed.
 - A photocopy of the applicants current overseas licence and medical certificate (where appropriate).
 - Copies of the applicants NZ CPL Air Law examination credit slip, NZ Class 1 Medical Certificate and flight experience assessment form.
 - Copy of the letter issued by Aviation Services Ltd following completion of the qualification and experience assessment.

Airline Transport Pilot Licence (ATPL) Issue

For the issue of a NZ ATPL using an unrestricted current equivalent licence and instrument rating issued by the Authority of an ICAO member state as a basis for recognition, each applicant will be required to;

- (a) Complete the NZ medical requirements including the issue of a NZ Medical Certificate Class 1, and;
- (b) Meet the minimum flight experience requirements for the issue of an NZ ATPL as prescribed in AC 61, and;
- (c) Produce evidence of having completed at least 500 hours as pilot in command or 1000 hours as co-pilot on multi-crew operations, in multi-engined aircraft, on commercial IFR operations subsequent to the issue of the flight crew licence that has been presented for recognition. Such experience is to have been gained in countries which come under the jurisdiction of the overseas authority that issued the licence, and;
- (d) Pass a written examination in ATPL Air Law, and;
- (e) Pass an ATPL issue flight test with a Civil Aviation Authority flight examiner then;

Apply to CAA for the issue of an ATPL by submitting **all** of the following;

- A completed application form CAA 24061/01 together with the licence application fee of NZ\$60.00 (both sides of the form must be completed).
- All completed flight test paperwork.
- A photocopy of the applicants current overseas licence and medical certificate.
- Copies of the applicants NZ ATPL Air Law examination credit slip, NZ Class 1 Medical Certificate and the ASL letter issued following assessment.

Notes:

Application for ATPL issue flight tests should be made to CAA on form CAA 24061/03 with an application fee of \$NZ1206.00 G.S.T. inclusive for ATPL (A) and \$NZ665.00 for ATPL(H).

When issued, each ATPL (Aeroplane) will grant Instrument Rating privileges.

Persons who undertake ATPL (Aeroplane) issue tests in approved airline simulators, should note, that if the device used is not approved to full Level 5 (zero flight time) standard, and they are not current on the appropriate aircraft type overseas, it is necessary to complete at least three take-offs and landings in the appropriate aeroplane type in addition to the simulator phase of the test. It follows that pilots who are current on the appropriate aircraft type are not required to complete circuits in the aeroplane. The only full level 5 simulator in NZ is the Air New Zealand Boeing 747-400 device.

Please note that P1 under supervision, command practice, ICUS or similar time is not acceptable in lieu of pilot in command time.

ATPL issue flight tests must be undertaken in multi-engine aircraft types acceptable to the Director.

Instrument Rating (I/R) issue (where the applicant is not seeking the issue of an NZ ATPL)

For the issue of a New Zealand Instrument Rating using an unrestricted equivalent rating issued by the Authority of an ICAO member state as a basis for recognition, each applicant will be required to;

- (a) Have been issued with a NZ pilot licence other than an ATPL(A), and;
 - (b) Meet the minimum flight experience requirements for the issue of a NZ I/R as prescribed in AC 61, and;
 - (c) Pass the NZ I/R Air Law written examination, and;
 - (d) Pass an NZ I/R issue flight test with an Aviation Services Ltd (ASL) flight examiner, then;
 - (e) Apply to CAA for the issue of an Instrument Rating by submitting a completed application form CAA 24061/01 accompanied by the issue fee of \$50.00, a copy of the I/R flight test report, a copy of the NZ I/R Air Law exam credit and NZ flight crew licence (actual licence, not a copy).
- Overseas pilots who have been issued with a NZ Private Pilot Licence, will, in addition to the above, be required to pass the CPL Meteorology examination and be assessed as fit to the NZ Class 1 medical standard in hearing.
 - Persons who hold a current overseas Class 1 medical equivalent may not be required to undergo the hearing test. The CAA Principal Medical Officer will make a ruling in each such case.

Flight instructor rating issue

For the issue of a New Zealand Category A, B, or C Flight Instructor Rating using an unrestricted equivalent category, grade or class of flight instructor rating issued by the Authority of an ICAO member state, each applicant will be required to;

- (a) Have been issued with either an NZ CPL or ATPL, and;
- (b) Meet the minimum flight and training experience requirements for issue of the appropriate category of NZ Flight Instructor Rating as prescribed in AC 61, and;
- (c) Pass the appropriate instructor rating issue flight test with an ASL flight examiner, then;

- (d) Apply to CAA for the issue of a flight instructor rating by submitting a completed application form CAA 24061/01 accompanied by the rating issue fee of \$50.00, a copy of the instructor rating flight test report and their NZ flight crew licence (actual licence, not a copy).

Notes:

Following the successful completion of an issue flight test and subsequent rating issue, all persons concerned are required to complete a period of supervised instructional experience in order to become familiar with the NZ flight training system. Such experience is to be completed at a NZ flight training organisation and consists of the following requirements;

1. Persons who have held the overseas equivalent of a NZ Category C Flight Instructor Rating, and who have completed less than 100 hours flight instructional time, must operate under the direct supervision of a current NZ Category A or B flight instructor for at least the first six months and for at least the first 100 hours of flight instruction in NZ
2. Persons who have held the overseas equivalent of a NZ Category C Flight Instructor Rating, and who have completed more than 100 hours of flight instruction time must operate in accordance with Civil Aviation Rule 61.305 which requires the holders of Category C Flight Instructor Ratings to operate under the supervision of a current NZ Category A or B flight instructor.
3. Persons who have held the overseas equivalent of a NZ Category A or B Flight Instructor Rating, must complete at least 50 hours flight instruction in NZ whilst under the supervision of a current NZ Category A or B flight instructor, prior to being appointed as a sole charge flight instructor in NZ.

Recognition of aircraft type ratings

Type training undertaken overseas may be acceptable to the Director for NZ type rating purposes provided that such training is completed in accordance with the requirements specified in NZ CA Rule Part 61, Subpart B and Advisory Circular 61-1.10).

In order to gain a NZ type rating, pilots who have completed such training overseas are required to demonstrate to an appropriately qualified NZ flight instructor, satisfactory technical knowledge and demonstrate the ability to competently perform all normal, abnormal and emergency manoeuvres in the aircraft type concerned.

It is not possible to gain NZ ratings on aircraft types that do not appear on the NZ civil register.

Recognition of agricultural and chemical ratings

For the issue of either a New Zealand Grade 1 or Grade 2 Agricultural Rating using an unrestricted equivalent rating issued by the Authority of an ICAO member state, each applicant will be required to:

- (a) Have been issued with either a NZ CPL or ATPL, and;
- (b) For Grade 2, meet the eligibility requirements contained in CA Rule 61.701 (a), or
- (c) For Grade 1, meet the eligibility requirement laid down in CA Rule 61.701(b) and;
- (d) Undertake a competency flight test in an agricultural aircraft with the holder of a current NZ Category E Flight Instructor Rating.

Notes:

1. In order for a pre-training/test assessment of overseas agricultural qualifications and flight experience to be made, pilot logbooks, course certificates and any other relevant information should be made available to the agricultural training organisation concerned. Should it be necessary, CAA will provide appropriate advice on request.
2. Following satisfactory completion of the flight test, the Category E instructor concerned is required to enter a certification of competence in the applicant's pilot logbook. Such certification must state whether Grade 1 or Grade 2 Agricultural Rating privileges may be exercised. In cases where a NZ Chemical Rating is not held, a logbook endorsement must be made by the instructor, stating that the pilot concerned may not dispense any agricultural chemical.
3. Persons who have successfully the Australian Spraysafe Agricultural Pilot Chemical Rating Course are eligible for the issue of a NZ Pilot Chemical Rating.
4. Persons holding Chemical Ratings or equivalent qualifications issued in countries other than Australia are not eligible for the issue of a NZ Chemical Rating.
5. Such persons who wish to qualify for a NZ Chemical Rating must meet the eligibility requirements laid down in CA Rule Part 61 Subpart P.